

Getting Started with *Moving Pathways Forward* Welcome Packet

Introduction

Moving Pathways Forward: Supporting Career Pathways Integration is a national initiative, sponsored by the U.S. Department of Education, Office of Career, Technical, and Adult Education (OCTAE), to expand state systems for career pathways and to further integrate adult education into broader career pathways systems. Career pathways are a series of connected education and training strategies and support services that enable individuals to secure industry relevant certification and obtain employment within an occupation and to advance to higher levels of future education and employment in that area.

Technical assistance in the development and improvement of career pathways systems is being offered free to state offices of adult education. States will work with a project mentor to assess their current activities within key career pathways system components, including:

- Building Cross-Agency Partnerships and Clarifying Roles;
- Identifying Sector or Industry and Engaging Employers;
- Designing Programs;
- Identifying Funding Needs and Sources;
- Aligning Policies and Programs; and
- Measuring System Change and Performance.

Benefits of Participation

Participating states will have access to high-quality, virtual technical assistance that is supportive of the Workforce Innovation and Opportunity Act (WIOA). The *Moving Pathways Forward* project will assist states in developing, strengthening, and expanding their career pathways systems through:

- Assistance in goal-setting and action-planning toward developing career pathways components;
- Targeted resources to address identified needs;
- Quarterly communications with a dedicated mentor to identify challenges, solutions, and next steps; and
- Opportunities to engage with other states through webinars and online discussions.

Next Steps Checklist

Here's what you need to do next to participate in *Moving Pathways Forward: Supporting Career Pathways Integration*.

1. Review and sign the Letter of Commitment and submit to cpexchange@manhattanstrategy.com.
2. Connect with the project in multiple ways:
 - Join the **Career Pathways Exchange**.
 - Visit <http://lincs.ed.gov/programs/movingpathways/career-pathways-exchange>.
 - Click on “Join the Exchange.”
 - Complete the online form and press **Submit**.
 - Join the **LINCS Community**, an online space housing discussion forums, announcements, shared resources, and professional development opportunities. More information on creating a new account and participating in a group is available at <https://community.lincs.ed.gov/page/how-do-i>.
 - Visit <https://community.lincs.ed.gov/user/register>
 - Complete the registration form and click on **Create new account**.
 - Log in to the LINCS Community and click on the **Groups** tab.
 - Scroll down to “Career Pathways” and select **Join**.
 - Use social media to follow the project on Twitter (@Career_Pathways), Facebook (Career Pathways Exchange), and Pinterest.
3. Participate in a conference call with the *Moving Pathways Forward* team to discuss the technical assistance process, needs of the state, and how the project can assist the state in building a more comprehensive and effective career pathways system.

Letter of Commitment

States must agree to fulfill the following conditions to participate in *Moving Pathways Forward*. Please indicate the state adult education office's commitment to the project by having the State Director of Adult Education complete and sign this form. Please submit to cpexchange@manhattanstrategy.com.

The State Adult Education office agrees to:

1. Identify an appointed designee to lead the state's activities in the project and act as point of contact.
2. Participate in the project's technical assistance activities, including: completing a needs assessment; attending initial and quarterly phone conferences with a mentor; developing state goal(s) and a corresponding action plan; and engaging *as needed* in other technical assistance activities provided by the project, such as webinars, guided discussions with other states, etc.
3. Identify stakeholders from other agencies who can help support goal attainment.
4. Maintain state efforts to demonstrate progress toward accomplishing at least one significant goal identified in the state's action plan.

State Information Form	
State:	
State Agency and Address:	
Name of State Signatory:	
Title:	
Signature:	
Date:	
Primary Point of Contact	
Name:	
Title:	
Phone:	
Email:	
Briefly describe your state's vision for a career pathways system.	