

## Action Planning Worksheet for Implementing a Reentry Education Continuum

Use the Action Planning Worksheet to develop a plan to implement the Reentry Education Framework. You can use the worksheet for planning purposes as you begin implementation and then throughout implementation to document your progress.

### Instructions:

1. Identify three priority areas based on your responses to the self-assessment.
2. Develop a plan that includes your priority areas, metrics for evaluating your progress, stakeholders for conducting the activities, and activity start and end dates.
3. Use the plan to guide the implementation of your reentry education continuum and revise as needed.

For more information about each component of the Framework, see the Reentry Education Framework website (<http://lincs.ed.gov/reentryed>) or report ([http://lincs.ed.gov/reentryed/files/tools\\_pdf/framework\\_report.pdf](http://lincs.ed.gov/reentryed/files/tools_pdf/framework_report.pdf)).

Program Name: \_\_\_\_\_

Plan Date: \_\_\_\_\_

### Identify Priorities

Based on your responses to the self-assessment, what are your top three priority areas for implementing the Reentry Education Framework?

Priority 1: \_\_\_\_\_

Priority 2: \_\_\_\_\_

Priority 3: \_\_\_\_\_

### Develop Plan

Complete the template below with information about proposed activities to address each priority area. Include the metrics you will use to evaluate progress for these priority areas, the stakeholders responsible for conducting the activities, the activity start and end dates, and any notes.

# Implementation Priority #1

Fill in framework component (e.g., program infrastructure).

<b>Action #1:</b>				Notes/Updates	
Activities:					
Measurement	Stakeholder	Start Date	End Date	Status	
	_____	__/__/____	__/__/____	Completed	Not Completed

<b>Action #2:</b>				Notes/Updates	
Activities:					
Measurement	Stakeholder	Start Date	End Date	Status	
	_____	__/__/____	__/__/____	Completed	Not Completed

<b>Action #3:</b>				Notes/Updates	
Activities:					
Measurement	Stakeholder	Start Date	End Date	Status	
	_____	__/__/____	__/__/____	Completed	Not Completed

## Implementation Priority #2

Fill in framework component (e.g., partnerships).

<b>Action #1:</b>				Notes/Updates	
Activities:					
Measurement	Stakeholder	Start Date	End Date	Status	
	_____	__/__/____	__/__/____	Completed	Not Completed

<b>Action #2:</b>				Notes/Updates	
Activities:					
Measurement	Stakeholder	Start Date	End Date	Status	
	_____	__/__/____	__/__/____	Completed	Not Completed

<b>Action #3:</b>				Notes/Updates	
Activities:					
Measurement	Stakeholder	Start Date	End Date	Status	
	_____	__/__/____	__/__/____	Completed	Not Completed

## Implementation Priority #3

Fill in framework component (e.g., education services).

<b>Action #1:</b>				Notes/Updates	
Activities:					
Measurement	Stakeholder	Start Date	End Date	Status	
	_____	__/__/____	__/__/____	Completed	Not Completed

<b>Action #2:</b>				Notes/Updates	
Activities:					
Measurement	Stakeholder	Start Date	End Date	Status	
	_____	__/__/____	__/__/____	Completed	Not Completed

<b>Action #3:</b>				Notes/Updates	
Activities:					
Measurement	Stakeholder	Start Date	End Date	Status	
	_____	__/__/____	__/__/____	Completed	Not Completed

Save the Action Planning Worksheet with your responses here: