

Assessment and Tracking Sheet for Sustaining a Reentry Education Continuum

Use this sustainability assessment and tracking sheet to determine your ability to sustain your reentry education continuum based on the critical components in the Reentry Education Framework. You can use the tracking sheet to document your progress in implementing a sustainability strategy, and then use the assessment and tracking sheet regularly to help you strengthen and sustain your reentry education continuum.

Instructions:

1. Review the sustainability assessment and rank your ability to sustain the critical components of the framework.
2. Identify three priority areas based on your responses to the assessment.
3. Develop a tracking sheet that includes each priority area, metrics for evaluating your progress, stakeholders for conducting activities, and activity start and end dates.
4. Use the tracking sheet regularly to assess your progress in implementing your sustainability strategy.

This tool is designed to support reentry education providers implementing the sustainability component of the Reentry Education Framework. For more information about each component of the Framework, see the Reentry Education Framework website (<http://lincs.ed.gov/reentryed>) or report (http://lincs.ed.gov/reentryed/files/tools_pdf/framework_report.pdf).

Program Name: _____

Plan Date: _____

Sustainability Assessment



Program Infrastructure: Programmatic Resources

Topic	Notes
<p>Have a diverse, steady funding base that leverages public and private resources.</p> <p>Status Not Started In Progress Completed</p>	
<p>Secured in-kind materials (e.g., equipment) and human resources, such as peer tutors, to keep costs manageable.</p> <p>Status Not Started In Progress Completed</p>	



Program Infrastructure: Data Collection and Evaluation

Topic	Notes
	Keep accurate, complete, and timely data on program participation and outcomes through a centralized electronic data system.
Status	Not Started In Progress Completed
	Evaluate program success, including areas needing improvement, modifications made, and student outcomes.
Status	Not Started In Progress Completed



Program Infrastructure: Policy

Topic	Notes
	Collaborate with partners to advocate for changes in federal and state policies that create barriers to successful reentry.
Status	Not Started In Progress Completed
	Strengthen program partners' administrative policies to support education and training programs for students in the corrections population.
Status	Not Started In Progress Completed



Strategic Partnerships

Topic	Notes
Status Not Started In Progress Completed	Corrections leadership supports the reentry education program. A process to maintain support has been established.
Status Not Started In Progress Completed	Education leadership supports the program. A process to maintain support has been established.
Status Not Started In Progress Completed	An assessment of potential partner organizations that could support the reentry process has been conducted.
Status Not Started In Progress Completed	New partnerships with key stakeholders have been formed and/or formalized since the project began.
Status Not Started In Progress Completed	A resource map has been created to connect students to support and employment services.
Status Not Started In Progress Completed	A method for regular communication among key stakeholders has been established.
Status Not Started In Progress Completed	

Topic	Notes
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The program has been well aligned with related programs within the correctional facility and/or Department of Corrections. Referral and tracking mechanisms have been established.

Status **Not Started** **In Progress** **Completed**

The program has been well aligned with related programs within adult education programs/ community colleges. Referral and tracking mechanisms and articulation agreements have been established.

Status **Not Started** **In Progress** **Completed**

Existing career pathways or new pathways for students have been established.

Status **Not Started** **In Progress** **Completed**

Employability skills have been integrated into instruction or new programs focused on these skills have been created.

Status **Not Started** **In Progress** **Completed**

A student recruitment and retention strategy has been established.

Status **Not Started** **In Progress** **Completed**

A secure approach has been established to give students and staff access to online resources to enhance instruction, support staff, and track outcomes.

Status **Not Started** **In Progress** **Completed**



Transition Processes

Topic	Notes
	The program is well integrated with intake and prerelease processes at the correctional facility and with community supervision. Referral and tracking mechanisms have been established.
Status	Not Started In Progress Completed

Tracking Sheet

Based on your responses to the assessment, what are your top three priority areas for sustaining your reentry education continuum?

Priority 1: _____

Priority 2: _____

Priority 3: _____

Complete the template below with information about proposed activities to address each priority area. Include the metrics you will use to evaluate progress for these priority areas, the stakeholders responsible for conducting the activities, the activity start and end dates, and any notes.

Implementation Priority #1

Fill in framework component (e.g., program infrastructure).

Action #1:				Notes/Updates	
Activities:					
Measurement	Stakeholder	Start Date	End Date	Status	
	_____	__/__/____	__/__/____	Completed	Not Completed

Action #2:				Notes/Updates	
Activities:					
Measurement	Stakeholder	Start Date	End Date	Status	
	_____	__/__/____	__/__/____	Completed	Not Completed

Action #3:				Notes/Updates	
Activities:					
Measurement	Stakeholder	Start Date	End Date	Status	
	_____	__/__/____	__/__/____	Completed	Not Completed

Implementation Priority #2

Fill in framework component (e.g., partnerships).

Action #1:				Notes/Updates	
Activities:					
Measurement	Stakeholder	Start Date	End Date	Status	
	_____	___/___/___	___/___/___	Completed	Not Completed

Action #2:				Notes/Updates	
Activities:					
Measurement	Stakeholder	Start Date	End Date	Status	
	_____	___/___/___	___/___/___	Completed	Not Completed

Action #3:				Notes/Updates	
Activities:					
Measurement	Stakeholder	Start Date	End Date	Status	
	_____	___/___/___	___/___/___	Completed	Not Completed

Implementation Priority #3

Fill in framework component (e.g., education services).

Action #1:				Notes/Updates	
Activities:					
Measurement	Stakeholder	Start Date	End Date	Status	
	_____	__/__/____	__/__/____	Completed	Not Completed

Action #2:				Notes/Updates	
Activities:					
Measurement	Stakeholder	Start Date	End Date	Status	
	_____	__/__/____	__/__/____	Completed	Not Completed

Action #3:				Notes/Updates	
Activities:					
Measurement	Stakeholder	Start Date	End Date	Status	
	_____	__/__/____	__/__/____	Completed	Not Completed

Save the Assessment and Tracking sheet with your responses here: