

# Teaching the Skills That Matter in Adult Education (TSTM) Cohort 7 Application

1. Agency Name:
2. State adult education director (or name and role of appointee):
3. State adult education director (or appointee) work e-mail:
4. Secondary contact (include name and title):
5. Secondary contact work e-mail address:

## State Professional Development Representative

States selected for TSTM are required to have one state PD representative participate in the cohort training along with the nominated teachers. Please indicate below who that will be for your state.

1. Name: (Required)
2. Title: (Required)
3. Work e-mail: (Required)
4. Please describe how your state would benefit from participating in the Teaching Skills That Matter (TSTM) project and identify state goals for instructional improvement that align with the project’s focus. (Required)
5. Please discuss any initiatives or policies your state already has in place or is developing that align with the project’s focus. (Required)
6. Please describe your state’s system for providing professional development and explain how you will use this system to apply the TA you receive through this project to meet the goals noted above. (Required)
7. Please describe your plan to sustain the expertise developed by the participants and use it to improve adult education throughout the state upon project completion. (Required)

## Teacher #1:

1. Teacher #1 name: (Required)
2. Teacher #1 title: (Required)
3. Teacher #1 work e-mail: (Required)
4. Teacher #1 program type: (Required)

| Type X  Before Type | Program Type |
| --- | --- |
|  | Community college |
|  | Community-based organization |
|  | Public school district |
|  | Library |
|  | Corrections |
|  | Other (please describe): |

1. Teacher #1 main instructional area: (Required)

| Type X  Before Area | Instructional Area |
| --- | --- |
|  | ABE |
|  | ESL |
|  | HSE |
|  | IELCE |
|  | Other (please describe): |

1. Is Teacher #1 full-time or part-time? (Required)

| Type X Before Status | Work Status |
| --- | --- |
|  | Full-time |
|  | Part-time |

1. Please copy and paste a resume for Teacher #1 into the space below. Be sure to exclude address, phone, and personal email to honor the nominee’s privacy. (Required)

## Teacher #2:

1. Teacher #2 name: (Required)
2. Teacher #2 title: (Required)
3. Teacher #2 work e-mail: (Required)
4. Teacher #2 program type: (Required)

| Type X Before Type | Program Type |
| --- | --- |
|  | Community college |
|  | Community-based organization |
|  | Public school district |
|  | Library |
|  | Corrections |
|  | Other (please describe): |

1. Teacher #2 main instructional area: (Required)

| Type X Before Area | Instructional Area |
| --- | --- |
|  | ABE |
|  | ESL |
|  | HSE |
|  | IELCE |
|  | Other (please describe): |

1. Is Teacher #2 full-time or part-time? (Required)

| Type X Before Status | Work Status |
| --- | --- |
|  | Full-time |
|  | Part-time |

1. Please copy and paste a resume for Teacher #2 into the space below. Be sure to exclude address, phone, and personal email to honor the nominee’s privacy. (Required)

## Teacher #3:

1. Teacher #3 name: (Required)
2. Teacher #3 title: (Required)
3. Teacher #3 work e-mail: (Required)
4. Teacher #3 program type: (Required)

| Type X Before Type | Program Type |
| --- | --- |
|  | Community college |
|  | Community-based organization |
|  | Public school district |
|  | Library |
|  | Corrections |
|  | Other (please describe): |

1. Teacher #3 main instructional area: (Required)

| Type X Before Area | Instructional Area |
| --- | --- |
|  | ABE |
|  | ESL |
|  | HSE |
|  | IELCE |
|  | Other (please describe): |

1. Is Teacher #3 full-time or part-time? (Required)

| Type X Before Status | Work Status |
| --- | --- |
|  | Full-time |
|  | Part-time |

1. Please copy and paste a resume for Teacher #3 into the space below. Be sure to exclude address, phone, and personal email to honor the nominee’s privacy. (Required)

## Teacher #4:

1. Teacher #4 name: (Required)
2. Teacher #4 title: (Required)
3. Teacher #4 work e-mail: (Required)
4. Teacher #4 program type: (Required)

| Type X Before Type | Program Type |
| --- | --- |
|  | Community college |
|  | Community-based organization |
|  | Public school district |
|  | Library |
|  | Corrections |
|  | Other (please describe): |

1. Teacher #4 main instructional area: (Required)

| Type X Before Area | Instructional Area |
| --- | --- |
|  | ABE |
|  | ESL |
|  | HSE |
|  | IELCE |
|  | Other (please describe): |

1. Is Teacher #4 full-time or part-time? (Required)

| Type X Before Status | Work Status |
| --- | --- |
|  | Full-time |
|  | Part-time |

1. Please copy and paste a resume for Teacher #4 into the space below. Be sure to exclude address, phone, and personal email to honor the nominee’s privacy. (Required)

## The TSTM Training Timeline

| Cohort 7 | Dates |
| --- | --- |
| Orientation Webinar | 1/16/25, 2 to 3:30 pm ET |
| 3-day Training (in-person) | 1/29-1/31/25 |
| Coaching Begins | 2/3/25 (4 months of coaching 2/3/25 – 5/30/25) |
| CoPs Open | 2/3/25 |
| Webinar 1 (Approaches/Skills) | 2/26/25 |
| Webinar 2 (Digital Lit/WE) | 3/26/25 3 pm ET |
| Webinar 3 (Supporting Rural Areas) | 4/23/25, 3 pm ET |
| Webinar 4 (Sustainability) | 5/21/25, 3 pm ET |
| Coach Site Visits | Two site visits between 2/3/25 – 5/20/25  (in-person or virtual) |
| 2-day Training (format TBD) | Late May/early June |

1. My team is aware of the dates for this training, and we will be able to participate fully in all sessions. (Required)

| Type X to Agree | Acknowledgement of Schedule |
| --- | --- |
|  | I agree |

## Submit Your Application

1. By submitting this application:

* I agree to provide travel costs and release time as necessary for the nominated teachers to successfully complete their participation in the cohort.
* I am confirming that I have shared the project description on the TSTM website with the nominees submitted and that they are aware of the criteria for participation. (Required)

| Type X to Agree | Acknowledgement of Readiness |
| --- | --- |
|  | I am ready to submit this application. |